



**MINUTES**

October 8, 2018

The Advisory Fire Commission met at a regular meeting on Monday, October 8, 2018 at 7:00 p.m. Chairman Rojanasathira called the meeting to order, and Fire Chief Carman led the salute to the flag.

**ROLL CALL**

**Present:** Commissioners: Erel Betser – District I  
Richard “Tom” Chapman – At Large #2  
Mike Egan – At Large #1  
Debra Galey – District IV  
Matthew Guichard – District II  
Nat Rojanasathira – District V  
Lisa Bartley – District I Alternate  
Walter Fields – District V Alternate  
Darran Mazaika – District IV Alternate

Fire Chief: Jeff Carman

**PUBLIC HEARINGS**

Chairman Rojanasathira opened the public hearing on the October 3, 2018 Report on the Cost of Abatement. Hearing no objections or protests to the October 3, 2018 Abatement Report, the hearing was closed. Chairman Rojanasathira then asked for a motion to adopt the “Resolution of Confirmation” confirming the October 3, 2018 Abatement Report in the amount of \$104,614.90. Commissioner Chapman moved that the Commission adopt the Resolution of Confirmation confirming the Abatement Report, seconded by Commissioner Egan. Said motion carried by a unanimous vote (AYES: Betser, Chapman, Egan, Galey, Guichard, Rojanasathira; ABSENT: None).

Commissioner Galey made an additional motion to have District staff adjust or modify any charges found to be incorrect because the charge was entered:

- a) more than once,
- b) through clerical error,
- c) through the error or mistake of a material fact, or
- d) illegally

Motion seconded by Commissioner Chapman. Said motion carried by a unanimous vote (AYES: Betser, Chapman, Egan, Galey, Guichard, Rojanasathira; ABSENT: None).

Commissioner Egan requested before and after pictures, going forward, whenever possible.

## **PUBLIC COMMENTS**

None

## **CONSENT ITEMS**

A. August 13, 2018 Meeting Minutes – Pulled from Consent and moved to Discussion

B. Accept and File Reports:

1. Personnel Report – Pulled from Consent and moved to Discussion
2. Operating Budget
3. Fire Prevention Report
4. Monthly Activity Reports
5. Suppression Leave Summary
6. Correspondence

Commissioner Egan made a motion to accept and file items B.2. through B.6. Motion seconded by Commissioner Galey. Said motion carried by a unanimous vote (AYES: Betser, Chapman, Egan, Galey, Guichard, Rojanasathira; ABSENT: None).

## **DISCUSSION ITEMS**

A. August 13, 2018 Meeting Minutes

After discussion, Commissioner Galey made a motion to accept and file the August 13, 2018 Meeting Minutes as amended, seconded by Commissioner Chapman. Said motion carried by a unanimous vote (AYES: Betser, Chapman, Egan, Galey, Guichard, Rojanasathira; ABSENT: None).

B. Personnel Report

After discussion, Commissioner Egan made a motion to accept and file the Personnel Report, seconded by Commissioner Chapman. Said motion carried by a unanimous vote (AYES: Betser, Chapman, Egan, Galey, Guichard, Rojanasathira; ABSENT: None).

C. Declaration of Surplus Equipment – Report of August 30, 2018

Commissioner Egan made a motion to approve the surplus of equipment listed on the declaration report of August 30, 2018. Motion was seconded by Commissioner Galey. Said motion carried by a unanimous vote (AYES: Betser, Chapman, Egan, Galey, Guichard, Rojanasathira; ABSENT: None).

D. Declaration of Surplus Equipment – Report of September 4, 2018

Commissioner Guichard made a motion to approve the surplus of equipment listed on the declaration report of September 4, 2018. Motion was seconded by Commissioner Egan. Said motion carried by a unanimous vote (AYES: Betser, Chapman, Egan, Galey, Guichard, Rojanasathira; ABSENT: None).

E. Update on Bylaws Change Proposal

Recording Secretary Ellingberg extended thanks to Jill Ray, District Representative for Supervisor Candace Andersen, for her assistance in following up with County Counsel. She noted that while the Commission's proposal would not be on the October 9, 2018 Fire Board agenda, it would likely be on a Board of Supervisors meeting agenda in the month of October; and she will notify the Commissioners when a date has been confirmed.

**FIRE CHIEF'S REPORT**

Reviewed/discussed the October 8, 2018 Fire Chief's report.

**COMMISSIONERS' COMMENTS / ITEMS FOR FUTURE AGENDAS**

All – Congratulations to Chief Carman for being chosen as Fire Chief of the Year by the California Fire Chiefs Association.

Chapman – Kudos to paramedics who responded to a cardiac call and were able to recover a pulse.

Egan – Concerned about number of runs Station 6 has per day. It would be great to give them a break. Chief Carman noted that Bravo calls being changed to ambulance only will help some, and there may be other options to explore.

Betser – Asked about the statewide wildfire program. Chief Carman noted that the fire service received \$75 million for prepositioning; Deputy Fire Chief Broschard as Operational Area Coordinator was able to get pre-deployed resources; and there needs to be more training on how to access the now available resources.

Galey – Would like more notice of events such as Open House scheduled for October 13. Steve Hill, District PIO, noted that he would send an invite for the Open House and keep Commissioners on his email list.

Meeting adjourned at 7:57 p.m.

**NEXT MEETING DATE AND TIME**

The next meeting is scheduled for December 10, 2018, 7:00 p.m.



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Latonia Ellingberg, Recording Secretary

